

How to Request A FREE 15 Minute Consultation

- On the website, click the blue BOOK AN APPOINTMENT button which will take you to the Client Portal.
- Click I'm a New Client.

Breakthrough Counseling I'm a New Client I'm an Existing Client
Video Office
East Lyme Waterford New London

• Select 15 Minute Consultation.



- Select Video Office
- Breakthrough Counseling is only doing virtual appointments at this time

Breakthrough Counseling		
Request an appointment Select Location Select Service		
Video Office (860) 333-8773		Select
Breakthrough Counseling Niantic, CT 06357 (860) 333-8773		Select

• Select the **date and time** for your appointment you want to request.

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23	24	25	26	27	28	29
	31	1	2	3	4	5

• Select who the appointment is for and click Next.



Breakthrough Counseling
Request an appointment
Your Information
Select Client
How should we say hello?
Your name, email, and phone number will be used to send you appointment confirmations and reminders. We'll also be able to call or text you if anything
changes.
First Name
lact Name
Email
Phone
Continue & Review

- Enter your contact information and the contact information for anyone else that may be part of the appointment. If your clinician requires a credit card to request an appointment, you can enter that information as well.
- Your appointment request has been **sent** to your clinician. Your clinician will need to accept your request to make it official. You can click to view a map of the office location, or add the appointment to your calendar.

Thank you, Alice!

We will send you a confirmation after your appointment has been confirmed.



- If your request is accepted, you'll receive an email confirming the appointment.
- If they cannot see you at that time, you'll receive a link to reschedule. Click it to go back to your Client Portal and request a new appointment.

Appoint	ments
New appointment?	Request Now
Upcoming Requested	
Sep 30, 2019 11:15 AM—12:45 PM UTC & Will Morales	Television of the second se
11801 Mississippi Ave 90025, CA 90025	
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Viewing and cancelling appointment requests

You'll see a list of your upcoming requests and confirmed or denied appointments on the Appointments page of your client portal. Click **Cancel Session** to cancel your appointment request.

Appointments	Documents Billing & F	Payments			Request Appointmen
		Appointm	ents		
		New appointment?	Request Now		
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Note: You'll only be able to cancel this way according to your clinician's cancellation policy. If you attempt to cancel too close to a session, or if they don't offer online cancellation, you'll receive a message to call their office to cancel.